

## BRENTWOOD HOCKEY VOLUNTEER POLICY

- In order to register your child in the hockey program offered through the Brentwood Sportsplex, it is required that each family complete volunteer requirements. These can take the form of either a maintenance or concession shift at the arena. A single shift is anywhere from 3 hours to 4.5 hours in length. Other options include: Casino or Brentwood Community Board Representative.
- Each family who chooses to register in the NWW hockey program is required to work shifts at the arena.
  - **Community hockey** is required to work 2 shifts per child registered up to a maximum of 6 shifts per family.
  - **House League hockey** has no volunteer requirements.
- A Volunteer deposit is required per shift at the time of registration.
  - The deposit for community hockey is \$200 per child registered up to a maximum of \$600 per family. Once it is confirmed that you have completed your selected volunteer shift(s) you will receive your deposit back.
- A **buy-out option**, called a Non-Volunteer Payout, is available for families who cannot or choose not to work their required shifts.
  - The fee for community hockey is \$200 per child registered up to a maximum of \$600 per family.
- In the event that you are not able to work your selected shift you may hire a student (not an option for casino). You would hire a student from our approved list to work the shift for you. A list of students is available on the BCA website under Volunteering (with complete instructions about hiring students). Prior to the shift you are required to leave a cheque, payable to the student, with the BCA Office (do not pay the student directly).
  - **\*\*\*\*Our staff is not responsible to hire someone to work your shifts (see Hire A Student List). Failure to show up for your shift, will result in you not receiving your deposit back.\*\*\*\***
- Please note that the system is scheduled to send notification reminders but it is not 100% reliable. So please **mark down your chosen shifts upon registration**. If you miss a shift you will not receive your deposit back as there is little room to rearrange schedules with the number of registrants.
- If you do not hire a student and do not show up for your shift you will not receive your volunteer deposit back for that shift.
- Casino credits can be transferred from one season to the next. If you think you should have a credit on your account from a previous casino please contact the BCA office at brntwdca@telus.net. Please keep in mind that the casino is only offered every 18 months and as such may not have positions available in the registration system.

- Community Association Board Representative credits can be transferred between sports/activities but are only good for that season. Board positions are predetermined. You must attend a minimum of 6 out of the 10 annual board meetings as well as the AGM to receive credit. These positions are not posted in the system should you wish to join the board in some capacity please contact the BCA President to receive a list of available openings.

