



BRENTWOOD COMMUNITY BANQUET HALL RENTALS

HALL CAPACITY: 128

RENTAL RATES:

- 1) Full Day - \$450 plus GST
- 2) Partial Day 9:00 am to 5:00 pm; maximum 64 people \$300.00 plus GST *
- 3) Access to Hall evening prior to event for decorating (if available) \$50 plus GST

**Partial Day Rentals – to qualify, your event must completely fall within the 9:00 am to 5:00 pm timeframe; this includes any set-up or clean-up time. Anything outside of this is considered a Full Day rental at \$450 plus GST. NO EXCEPTIONS.*

DAMAGE/BOOKING DEPOSIT: \$550 (\$50 non-refundable if event is booked then cancelled)

DISHES & CUTLERY RENTAL: \$125 plus GST

WINE GLASSES RENTAL: \$25 plus GST per 2 dozen glasses; breakage fee \$5 plus GST per glass

TABLES AVAILABLE: 5 ft round tables and 8 ft rectangular tables; our staff does all set-up and take-down of tables and chairs

LIABILITY INSURANCE: we require that you get liability insurance coverage for your event as community association insurance does not extend coverage to third party facility renters. Special event insurance is available at PAL Canada www.palcanada.com at reasonable rates.

LIQUOR PERMITS: you must have a liquor permit if serving alcohol at your event

RENTAL INQUIRIES: 403-284-3477 Ext 2 or office@brentwoodcommunity.com

