



BRENTWOOD COMMUNITY BANQUET HALL RENTALS

HALL CAPACITY: 128

RENTAL RATES:

- 1) Full Day - \$450 plus GST
- 2) Partial Day 9:00 am to 5:00 pm; maximum 64 people \$300.00 plus GST *
- 3) Access to Hall evening prior to event for decorating (if available) \$50 plus GST

**Partial Day Rentals – to qualify, your event must completely fall within the 9:00 am to 5:00 pm timeframe; this includes any set-up or clean-up time. Anything outside of this is considered a Full Day rental at \$450 plus GST. NO EXCEPTIONS.*

DAMAGE/BOOKING DEPOSIT: \$550 (\$50 non-refundable if event is booked then cancelled)

DISHES & CUTLERY RENTAL: \$125 plus GST

WINE GLASSES RENTAL: \$25 plus GST per 2 dozen glasses; breakage fee \$5 plus GST per glass

TABLES AVAILABLE: 5 ft round tables and 8 ft rectangular tables; our staff does all set-up and take-down of tables and chairs

LIABILITY INSURANCE: we require that you get liability insurance coverage for your event as community association insurance does not extend coverage to third party facility renters. Special event insurance is available at Duuo: <https://duuo.ca/>

LIQUOR PERMITS: you must have a liquor permit if serving alcohol at your event

RENTAL INQUIRIES: 403-284-3477 Ext 2 or office@brentwoodcommunity.com

