



Guidelines for Electronic Circulation of Planning & Development Applications

This document is intended to provide guidelines on the proper use of electronic materials that are circulated as part of the application review process.

- The information included in the circulation package may be subject to copyright and must only be used for the review of the submitted application.
- Application materials are provided to you for the specific and sole purpose of allowing (i) members of the Community Association Planning Committee and/or Board of Directors and (ii) members of the public who would be directly affected by the application's approval (collectively, the "Identified Recipients") to review and comment on the application for a development permit for a proposed project in your area of business/residence. Please note that use of these materials for any other purpose or making further reproduction or distribution beyond the Identified Recipients is strictly prohibited and may constitute an offense under the Copyright Act (Canada). Accordingly, any distribution of the materials to the Identified Recipients must be accompanied with the following instructions in writing:

"Application materials are provided to you for the specific and sole purpose of allowing you to review and comment on the application for a development permit for a proposed project in your area of business/residence. Please note that use of these materials for any other purpose or making further reproduction or distribution of them is strictly prohibited and may constitute an offense under the Copyright Act (Canada)."

The City will not be responsible or liable for any claim that may arise as a result of any misuse or unauthorized reproduction or distribution of the application materials by you or any Identified Recipients.

- Citizens who wish to view the plans can do so at the Municipal Building (800 Macleod Trail S.E.) by contacting either the File Manager or the Circulation Department at 403.268.5744 or dp.circ@calgary.ca
- The information provided must not be made available on the internet.

Should anyone wish to obtain additional information regarding the application, please contact the File Manager directly.



REQUEST FOR COMMENT ON DEVELOPMENT PERMIT APPLICATION

Date: **April 16, 2019**

To: Brentwood Community Association
Melanie Swailes
5107 33rd ST NW
Calgary, Alberta
T2L 1V3

Return To: Development Circulation Controller
Planning & Development #8201
P.O. Box 2100 Station M
Calgary AB T2P 2M5
Phone: 268-5744 Fax 268-2468
Email: DP.Circ@calgary.ca

NOTE: The community contact person and address are only as current as the information provided to this office by the Community Association. If there are any changes please contact the Circulation Controller at the address to the right.

| | | | | | |
|--|---|--|---|------|------|
| D.P. NUMBER: DP2019-1691 Land Use Bylaw 1P2007 | Parcel Address: 3811 CHARLESWOOD DR Legal: 1796HV;8;13 L.U.D.: R-C1 | | | | |
| Applicant: Situ, Jinbin Community: BRENTWOOD Sec. Number: 31C Ward: 04 | | | | | |
| Description: New: Secondary Suite (Existing Basement) Gross Floor Area: 0 feet - squared Dwelling Units: 1 Proposed Development is: Discretionary Proposed Use: Secondary Suite | | | | | |
| <p>Please check the corresponding box below and forward any comments to the above sender. For Community Associations, please fill in the attached Community Context Questionnaire and forward to the above sender.</p> <table><tr><td><input type="checkbox"/> No Comment</td><td><input type="checkbox"/> Comments Attached</td></tr></table> <table><tr><td>NAME</td><td>DATE</td></tr></table> | | <input type="checkbox"/> No Comment | <input type="checkbox"/> Comments Attached | NAME | DATE |
| <input type="checkbox"/> No Comment | <input type="checkbox"/> Comments Attached | | | | |
| NAME | DATE | | | | |

Attached are the proposed plans and application material for this Development Permit. If you have any comments, please forward them by **DUE DATE** **Tuesday May 7, 2019** **to the above sender.**

If you want to discuss this application further, please contact the File Manager:

Claudia Cartagena (403) 333-5587 Claudia.Cartagena@calgary.ca

This Development Permit Application has been circulated to the following parties:

Sean Chu, Ward 4 Councillor, #8001A

Melanie Swailes, Brentwood Community Association, 5107 33rd ST NW

Please note that any written submissions made in response to this application will form part of the official record, and upon final decision of the application the correspondence will be available for public viewing.



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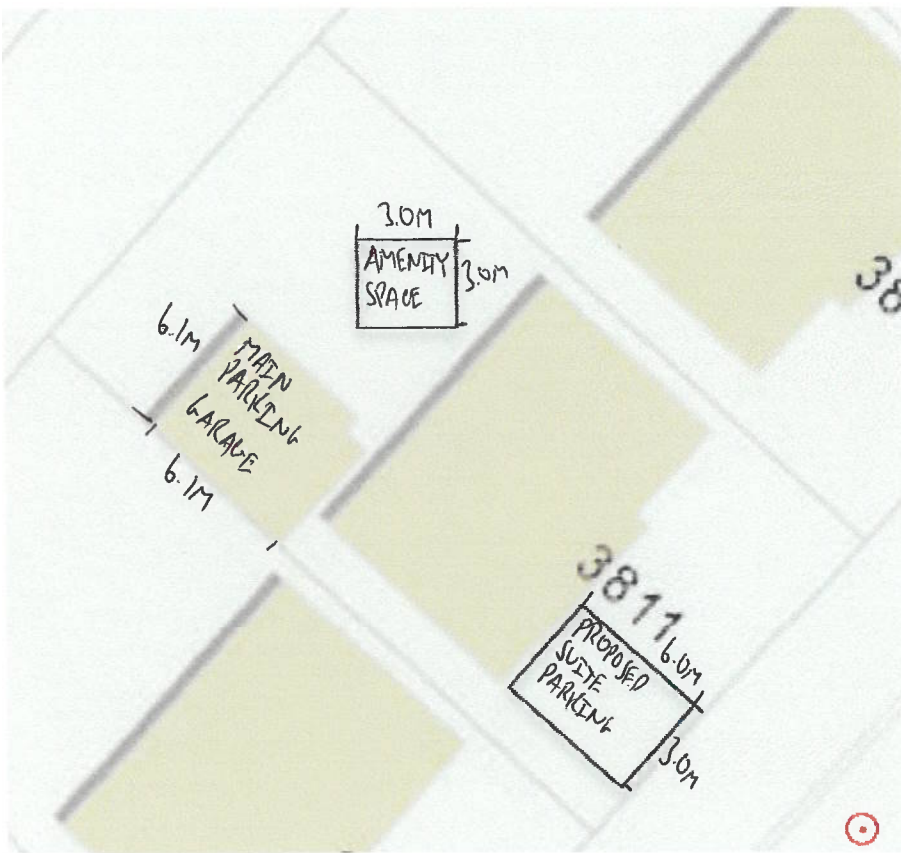
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